

#### School of Medicine Office of Information Technology

### Knowledge Base

### **Uploading Files on iLearn**

- 1. Go to: https://ilearn.ucr.edu/.
- 2. Click on "UCR Students and Faculty."

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3. Sign in using your UCR NetID and password.

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4. Click on the desired course under My Courses.

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5. Click on Course Materials on the tool bar.



6. Scroll down and you will find a list of Folders Labeled by Week. Click on the current Week Number for the current Block.

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7. Click on the professor folder you would like to add content to.

#### 8. Click on Build Content and then File.



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9. Type in Name and click on Browse My Computer to upload the presentation/file.



10. Find the file you wish to upload and click **Open**. Then click **Submit**.

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