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How to connect Laptop to Orbach G71 & G73

- 1. Place the laptop and peripherals on the Podium.
- 2. Turn the Laptop on.
- Connect all of the appropriate peripherals.
 Connect the <u>VGA w/Audio</u> labeled "VGA-1" on top or <u>HDMI-1</u> on the bottom to the Laptop (see picture below).



5. Turn the display on by tapping the **Power On** button. (If the display is blacked out touch it to wake it up).



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6. Tap the "Laptop 1" button.



7. Tap the "Left Displays" and "Right Displays" buttons to project the laptop screen



8. Take the portable mic from the podium drawer out and turn it on. Check the status of the batteries. Replace batteries when status is low and test the mic by lightly blowing into it.

If you would like to use Podium mic: make sure the Green Light is on.

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9. Once finished press the **RED** "power off" button and finally hit the "Yes, Shutdown" button.

