Virtual Desktop Interface
Purpose & Overview

This document demonstrates the process of accessing the School of Medicine files offsite

Support Info:

1. Open a web browser session and navigate to: https://rdweb.wvd.microsoft.com/webclient/index.html
2. Login to the site using your @Medsch.ucr.edu login name.
3. You should receive an MFA Duo authentication request:

   ![Choose an authentication method](image)

   - **Duo Push** RECOMMENDED
   - **Passcode**

   What is this? ✟
   Need help?
   Powered by Duo Security

4. Select the icon:
5. You should see the following screen:

6. Enter your @Medsch.ucr.edu username and password, and you will be connected to your virtual desktop session.

7. To access your Desktop files, open Explorer and navigate to the U: drive.

8. To access files on the “Vault” drive, open Explorer and navigate to the Z: drive.

9. If you are mapped to OneDrive, that will also appear in Explorer.

Escalation/Contacts:

School of Medicine: Call 951-827-7676 or email helpdesk@medsch.ucr.edu

Other:

For Future Use
### Detailed Revision & Approval History

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<th>Date Revised</th>
<th>Description of Changes</th>
<th>Author</th>
<th>Reviewer</th>
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<td>09/27/2016</td>
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